

WELLINGTON ABORIGINAL CORPORATION
HEALTH SERVICE



Occupational Therapist

Wellington Aboriginal Corporation Health Service

Brisbane Street, Dubbo

POSITION DESCRIPTION

This position reports to: Team Leader - Aboriginal Children's Therapy Team (ACTT)

This position is part of the Aboriginal Children's Therapy Team (ACTT)

Mandatory compliance requirements of the position:

1. Drivers Licence
2. National Criminal Record Check
3. Working With Children Check
4. Immunisation Record; Including evidence of Health Worker Vaccinations (DTP, Hep B, MMR, Varicella, Annual Influenza)

Qualifications & experience:

Essential Criteria

- Recognised degree in Occupational Therapy and current registration with AHPRA, membership with the Australian Association of Occupational Therapists
- Demonstrated skills in occupational therapy, including assessment and intervention as well as the ability to manage a complex paediatric caseload
- Ability to work unsupervised, manage and prioritise work and respond to complex situations in collaboration with a multi-disciplinary team
- Knowledge and understanding of the issues that impact on Aboriginal people and Aboriginal communities
- Demonstrated high level of communication skills (written and verbal) including negotiation and advocacy skills, and the ability to communicate with Aboriginal people
- Demonstrated experience in the utilisation of client software packages and Microsoft Office Programs
- Working with Children and Criminal Record check clearances and a current NSW Drivers Licence

Desirable Criteria

- Understanding of childhood trauma and its impact on development

Key Duties

The primary duties of this position include, but are not limited to:

- Provide holistic family centered assessment, diagnosis and treatment of children referred for fine motor, gross motor, self-care, play skills, social skills, sensory processing and/or early development difficulties
- Assist in the implementation of strategies and service delivery models which target current waiting lists
- Utilise a variety of service delivery models as appropriate, including assessment, individual therapy, group therapy, multi-disciplinary and transdisciplinary sessions, consultation, home/class programming, screening clinics, education, advocacy and onward referral where required
- Develop and implement family centered goals and care plans which determine outcomes for client
- Provide accurate and evidence-based information to families to assist their decision making
- Communicate assessment outcomes and care plans to the family and relevant/consented agencies
- Maintain and report accurate client data, including accurate and timely client record entries, referrals, waiting lists, caseload, appointments, documentation and clinical reporting
- Maintain a breadth of knowledge and expertise in Occupational Therapy relevant to the role
- Maintain a functional supply of appropriate resources and promote their effective use
- Provide Occupational Therapy services consistent with best practice; WACHS policies and procedures; and principles of Primary Health Care
- Liaise with a variety of allied Government and Non-Government agencies and organisations in a manner that assists and supports the ACTT service model. For example, schools and preschools to advocate and promote the health of children
- Provide assistance and/or guidance for other ACTT staff members, in regard to children with identified Occupational Therapy needs or concerns
- Compliance of EEO, WH&S and Ethical Work Practices
- Knowledge and understanding of the issues that impact on Aboriginal people and Aboriginal communities

- Compliance with child protection guidelines in accordance with the legislation and relevant WACHS and service partner policies and procedures
- Work within strict confidentiality guidelines, ensuring all personnel and/or client information is kept secure
- Initiate, participate in and report on continuing quality improvement, including quality outcome focused planning, implementation and review of services, and involve staff in same
- Participate in data collection requirements, reports, research and evaluation as required by WACHS and external funding bodies
- Adhere to all WACHS policies and procedures
- Attend and participate in all required meetings for ACTT, WACHS and service partners
- Participate in accreditation activities
- Participate in the process of regular supervision, performance appraisal and performance management
- Maintain a safe working environment for staff, clients and visitors
- Report incidents in accordance with WACHS guidelines

This is not an identified position

WHO WE ARE

Wellington Aboriginal Corporation Health Service (WACHS) aims to empower targeted Aboriginal and Torres Strait Islander people to take control of their individual, family and community health and wellbeing needs through the community-controlled model. Our main services are located in Wellington, Dubbo, Moree, Western Sydney, Penrith, Nepean Blue Mountains, and we provide outreach services to other towns and communities through our regional programs

We are an Aboriginal Community Controlled Health Service offering Primary Health Care Services and an Integrated Care program, as well as a number of specialist clinical staff and AHW's, a Specialist Programs Unit incorporating Social & Emotional Wellbeing, Child & Family Support, Drug & Alcohol, Aboriginal Family Health, Aboriginal Local Support, a Healthy for Life (H4L) Program, Maternal & Child Health Worker, Aboriginal Health Workers, Youth Health Worker and Dietitian targeting Maternal & Child Health and Chronic Diseases, regional programs including Australian Nurse-Family Partnership Program, Aboriginal Children's Therapy Team, Tackling Indigenous Smoking Program. Our staff are supported by an Executive Management Team located across our service areas.

www.wachs.net.au

www.gwahs.net.au

www.marrs.net.au